

Volunteer Fire Brigades Victoria VESEP Application Help Pack 2020



Addendum 3

CFA Application Forms

Forms are also available to download from the CFA website https://www.members.cfa.vic.gov.au/mycfa/Show?pageId=bovVehicleAbout

1.	Part A: Vehicles and Operational Equipment Application Form	p 2
2.	Part B: Volunteer Amenities and Minor Works Application Form	p 4
3.	Addition to the Firefighting Fleet Appliance Fleet Operational Justification Form	р 6
4.	Vehicle Weight Proforma for VESEP Applications	p 9

2020/21 Volunteer Emergency Services Equipment Program Part A: Vehicles and Operational Equipment Application

Date: /	District:								
Brigade/Group Name					Brigade/Group No:				
Region:					DPC Priority Ranking:				
Contact for P	roject:								
Name:									
Phone:				Mobile:					
Email:									
Postal:									
						F	ostcode:		
						l .			
Privacy Colle	ction Statem	nent							
Emergency Ma this information HQ's by the Vi	anagement Vion n however if yo ESEP Project	ctoria S ou choc Coordir	assist us in communicating tenior Grants Officer and if so ose not to this will hinder the nator, who can be contacted al Equipment:	uccessful to sa ability for you	uppliers. Yo to obtain a	u are not re grant. This	equired by law information w	to provide ι ill be held at	ıs with t CFA
Iter			Type/Descripti	on		timated Cost	Addition	Rep	olace
Vehicle *					\$				
Operational E	quipment				\$]
	ons (excludin	g the C	CFA standard build) must in	nclude a veh	icle weight	calculation	n pro forma a	vailable on	Brigades
on Line									
			oplying for a replacement					Doml	:
Current Briga Model/Size			oplying for a replacement Owned (CFA/Brigade				replaced retails	Repla	acing
								Repl	acing
Model/Size	Registra	tion	Owned (CFA/Brigade	e) Year	Age	D	etails		acing
Model/Size Brigade Inform	Registra	ditiona	Owned (CFA/Brigade	e) Year	Age n be provi	D ded on a s	etails		
Model/Size Brigade Inform	Registra	ditiona	Owned (CFA/Brigade	e) Year	Age n be provi	D ded on a s	etails		
Model/Size Brigade Inform	Registra	ditiona	Owned (CFA/Brigade	e) Year	Age n be provi	D ded on a s	etails		
Brigade Information How will the	Registra mation: -Add Brigade co	ditiona onsiste	Owned (CFA/Brigade	e) Year	n be provi	ded on a s	etails		
Brigade Information How will the	Registra mation: -Add Brigade co	ditiona onsiste	Owned (CFA/Brigade	e) Year	n be provi	ded on a s	etails		
Brigade Inform How will the	mation: -Add Brigade co	ditional insiste	Owned (CFA/Brigade	omments cavehicles ar	n be provi	ded on a spment?	etails eeparate doc housed,		
Brigade Inform How will the	mation: -Add Brigade co	ditional ditional distribution is an ipmen	Owned (CFA/Brigade	omments cavehicles ar	n be provi	ded on a spment?	etails eeparate doc housed,	ument	
Brigade Information How will the If the propose Does the Verbrigade Turing and Information in the Informatio	mation: -Add Brigade co	ditional ditional distribution	Owned (CFA/Brigade	omments cavehicles ar	n be provi	ded on a spment?	etails eeparate doc housed,	ument	
Brigade Information How will the If the propose Does the Vernormation Brigade Tur Is the future	mation: -Add Brigade co	ditional ditional is an ipmenerar:	Owned (CFA/Brigade I brigade information or cently crew and operate addition provide details at meet the Regional State k Environment trending	omments cavehicles ar	n be provi	ded on a spment?	etails eeparate doc housed,	ument	INo
Brigade Information How will the If the propose the Verbrigade Turner Is the future Time Distantian	mation: -Add Brigade co	ditional ditional is an ipmenerar:	Owned (CFA/Brigade	omments cavehicles ar	n be provi	ded on a spment?	etails eeparate doc housed,	ument	
Brigade Information How will the If the proposition Does the Verbrigade Turner Is the future Time Distant Brigade Finar	Registra mation: -Add Brigade co sed vehicle chicle / Equi nouts per ye Population ce from Ne. ices: le Funds: A	ditional ditional is an is an is an is an is an is at Res	Owned (CFA/Brigade Il brigade information or cently crew and operate addition provide details at meet the Regional State k Environment trending sponding Brigade supporting evidence. Eg:	e) Year omments cavehicles ar s of where the rategic Reserves up or down	n be provind/or equipment of the vehicle sourcing in:	ded on a specific production of the production o	etails eeparate doc housed,	ument	INo
Brigade Information How will the If the propose the Verbigade Turner Is the future Time Distanta Brigade Finar Total Brigade Statements of	Registra mation: -Add Brigade co sed vehicle chicle / Equi mouts per ye Population ce from Nex ces: le Funds: A br Brigade Fir	ditional ditional is an is an is an is an is an is an is at the second of the second o	Owned (CFA/Brigade Il brigade information or cently crew and operate addition provide details at meet the Regional State k Environment trending sponding Brigade supporting evidence. Eg:	omments cavehicles are sof where the rategic Resolution or down (CFA Audit	n be provi	ded on a spment? e is to be	eparate doc housed,	ument	INo
Brigade Information How will the If the propose Does the Verbrigade Turner Is the future Time Distant Brigade Finar Total Brigade Statements of Disposal of	Registra mation: -Add Brigade co sed vehicle chicle / Equi nouts per ye Population ce from Nex le Funds: A br Brigade Fir Vehicles be	is an ipmenter: / Risl xt Resultach sepancial	Owned (CFA/Brigade Il brigade information or cently crew and operate addition provide details at meet the Regional State k Environment trending sponding Brigade supporting evidence. Eg: I Plan) splaced: (Attach evidence)	e) Year omments cavehicles ar s of where the rategic Reserved aup or down (CFA Audit the eg: Trade	n be provi	ded on a spment? e is to be	etails eparate doc housed, ovide detail)	ument	INo
Brigade Information How will the If the propose Does the Verbrigade Turner Is the future Time Distant Brigade Finar Total Brigade Statements of Disposal of	mation: -Add Brigade co Brigade co Behicle / Equi nouts per you Population ce from Nea de Funds: A for Brigade Fir Vehicles be led Credit:	ditional ditional district and sear: / Risk xt Resultach searcial ding resultach ding resultach ding	Owned (CFA/Brigade of CFA/Brigade of CFA/Brigade information or control of CFA/Brigade of CFA/Br	e) Year omments cavehicles ar s of where the rategic Reserved aup or down (CFA Audit the eg: Trade	n be provi	ded on a spment? e is to be	housed, povide detail)	ument	INo
Brigade Information How will the If the propose the Verbrigade Turner Is the future Time Distanta Brigade Finart Total Brigade Statements of Disposal of CFA Extended.	Registra mation: -Add Brigade co sed vehicle ehicle / Equi nouts per ye Population ce from Ne. ces: le Funds: A or Brigade Fir Vehicles be led Credit: : - excluding	ditional ditional district and sear: / Risk xt Resultach searcial ding resultach ding resultach ding	Owned (CFA/Brigade Il brigade information or cently crew and operate addition provide details at meet the Regional State k Environment trending sponding Brigade supporting evidence. Eg: I Plan) splaced: (Attach evidence)	e) Year omments ca vehicles ar s of where the rategic Residup or down (CFA Audit to apply)	n be provi	e is to be Plan? (pro	housed, povide detail)	ument	INo



VESEP Selection Criteria & Endorsement

11111	s section is to be completed by the district		
1.	 Needs Assessment Is the vehicle / equipment operationally justified? Is the vehicle / equipment suitable for the risks? Is the primary appliance used on strike teams? 	□Yes □Yes □Yes	□No □No □No
2.	Risk Assessment Is the risk environment changing What is the risk environment	□Yes	□No
	What are the consequences of a significant event		
	■ What is the likelihood of a significant event	n l Med	Low
3.	Ability to House, Crew and Operate Can the Brigade consistently house, crew and operate vehicles and/or equipment? Where will the vehicle be housed: Does the Brigade have the appropriately trained personnel?		□No applicable □No
4.	 Benefit to the Community / Catchment Will the vehicle / equipment be used in the broader community? Will the asset bring a benefit to the community? Is the likelihood that the asset may be provided in the area by CFA / Vic SES? 	□Yes □Yes □Yes	□No □No □No
5.	 Capacity to Fund Can the Brigade fund the appropriate vehicle / equipment? Can the Brigade fund future maintenance & replacement of the vehicle/equipment? 	□Yes ? □Yes	□No □No
6.	Core Responsibility FactorsDoes the proposed asset use fall within the Brigade core responsibilities?	□Yes	□No
7.	Enhance Operational Readiness • Will the asset assist in the Brigade/Unit's operational readiness/service delivery?	□Yes	□No
8.	District Comments: - (Rationale comments are included with recommendations for may be used in other correspondence)	warded to E	MV and
	commendation and Endorsement C Endorsement		
Mee	eting Date: / /DEndorsed		
Ass	istant Chief Fire Officer Endorsement		
Nar	ne: Signature [Date: /	/
l Der	outy Chief Officer Endorsement		
Nar		Date: /	/
- 101	- Cigration - Cigr		

2020/21 Volunteer Emergency Services Equipment Program Part B: Volunteer Amenities and Minor Works Application



Date: /	/				District:			
Brigade/Group Name					Brigade/Group No:			
Region:					DPC Priority Ra	DPC Priority Ranking:		
Privacy Co	llection Stat	temen	t					
provided will Managemen however if ye	l be used to assi It Victoria Seniol ou choose not to	ist us in r Grants o this wil	communicating with you for Officer and if successful to Il hinder the ability for you to	or i o si to d	Emergency Services Equipment the purpose of this grant and will uppliers. You are not required by obtain a grant. This information w 30 or email VESEPProject@cfa.v	also be law to vill be h	e provide d provide u eld at CFA	I to Emergency s with this information
Contact for	r Proiect:							
Name:								
Phone:					Mobile:			
Email:					•			
Postal:								
						Post	code:	
Proposed \	Volunteer A	meniti	es or Minor Works:					
	em			/p	e/Description			Estimated Cost
	Amenities \$5k							\$
_	r Work 100k	Sumr	mary:					\$
		(Attach	n detailed information <i>eg</i> C	Quo	tations)			
Brigade Inf	formation: -/	<u>Additi</u> o	nal brigade information	on	or comments can be prov	rided o	on a sep	arate document
Brigade M	embership N	o:						
Is the futur	re Population	/ Risk	Environment trendin	g	up or down:			
Is the facil	ity used regu	larly b	y the broader Commu	un	ity			
Brigade Fi	nances:							
Total Briga				: (CFA Audit Report, Bank		\$	
CFA Exter	nded Credit:	(Only a	pplicable if Brigade inte	na	to apply)		\$	
Project Co.	sts: - exclud	ina GS						
	ontribution:	g 00	\$		VESEP Contribution		\$	
_					Total Project Cost		\$	

VESEP Selection Criteria & Endorsement

This section is to be completed by the District

AMENITIES <\$5k		
AMENITES VON		
 A quote is to be submitted with application inclusive of associated works required (eg: instal modifications to switch board) 	lation, Yes	No
Has the application been discussed and endorsed by the Assistant Chief Fire Officer	Yes	No
Does the project require certification from a qualified trades person on completion	Yes	No
· Is there sufficient power allocation to the site to accommodate future demand	Yes	No
MINOR WORKS <\$100k		
Has the proposed project been registered with VESEP Minor Works Project Manager	Yes	No
Has the project been fully scoped and documented with detailed plans available	Yes	No
Has a minimum of 2-3 competitive quotes been obtained	Yes	No
 Does the project require a Building Permit or Town Planning (if unknown Project Manager w advise) 	Yes	No
Has the application been discussed and endorsed by the Assistant Chief Fire Officer	Yes	No
· Is the Brigade aware that a commercial builder is required for all extensions / modifications	Yes	No
 Is the Brigade proposing to provide work in kind, if so, provide details with application Note: In kind works may reduce the total cost of a project however a 1/3rd monetary contribution is requ 	ired Yes	No
Cignadu	Date: / /	
Signed: Benefit to the Community / Catchment	Date: / /	
• Will the asset be of benefit to the broader community?	□Yes	No
2. Capacity to Fund		
 Can the Brigade fund future maintenance & replacement of the asset 	□Yes □	
- Can the brigade fund future maintenance & replacement of the asset	□ Yes □	No
. Core Responsibility Factors		
		⊒No ⊒No
 Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? 		
 Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? 	□Yes □	
 B. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? Enhance Operational Readiness 	□Yes □	⊒No ⊒No
 B. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? B. Enhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? District Comments:- (Rationale comments are included with recommendations form 	□Yes □	⊒No ⊒No
B. Core Responsibility Factors • Does the proposed asset use fall within the Brigade core responsibilities? B. Enhance Operational Readiness • Will the asset assist in the Brigade/Unit's operational readiness/service delivery? B. District Comments:- (Rationale comments are included with recommendations forward be used in other correspondence) Recommendation and Endorsement	□Yes □	⊒No ⊒No
3. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? Enhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? District Comments:- (Rationale comments are included with recommendations forwary be used in other correspondence) Recommendation and Endorsement	Yes Yes Varded to EMV	No No and
B. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? B. Enhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? District Comments:- (Rationale comments are included with recommendations forwary be used in other correspondence) Recommendation and Endorsement DPC Endorsement	Yes Yes Varded to EMV	No No and
B. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? B. Enhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? District Comments:- (Rationale comments are included with recommendations forw may be used in other correspondence) Recommendation and Endorsement DPC Endorsement Meeting Date: / /	Yes Yes Varded to EMV	No No and
B. Core Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? B. Enhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? District Comments:- (Rationale comments are included with recommendations forw may be used in other correspondence) Recommendation and Endorsement DPC Endorsement Meeting Date: / /	☐Yes ☐ Yes ☐ Yes ☐ Yarded to EMV	No No and

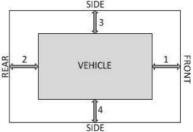
Volunteer Emergency Services Equipment Program



Addition to the Fire Fighting Appliance Fleet Operational Justification

	•						
strict:							
Brigade Contact:							
rigade Summary							
Membership	Number	Incident	Number				
Operational		Primary					
Non Operational		Support					
Population							
Model/Size	O	Year					
Wodel/OIZC	Owner (CFA or Brigade)	rear	Age				
111040110120	Owner (CFA or Brigade)	rear	Age				
Modell 0120	Owner (CFA or Brigade)	rear	Age				
- Inodeli Gize	Owner (CFA or Brigade)	Tear	Age				
Modell 6120	Owner (CFA or Brigade)	Tear	Age				
Modellolze	Owner (CFA or Brigade)	Tear	Age				
	Owner (CFA or Brigade)	Tear	Age				
	appliance will be housed		Age				
			Age				
			Age				
			Age				
			Age				

Appliance Clearances at Housed Location



Appliance Measurements	Width (Excluding Mirrors)	Length	Height
FCV	2m	6m	2m
ULT	1.94m	5.62m	2.06m
Light Tanker	2.14m	6.62m	2.8m
Medium Tanker	2.85m	7.35m	3m

VEHICLE PROPERTY.	FCV	2m	6m	2m
	ULT	1.94m	5.62m	2.06m
4 SIDE	Light Tanker	2.14m	6.62m	2.8m
(Antiques)	Medium Tanker	2.85m	7.35m	3m
(1) Front Length Measurement:	,			
(2) Rear Length Measurement:				
(3) Side Width Measurement:				
(4) Side Width Measurement:				
Brigade Operational Profile				
Drigado Operacional i Terrio				
Changes to Risk Environment				
DPC Comment				

perational Justification		
proval		T
Assistant Chief Fire Officer	Deputy Chief Officer Endorsement	Chief Officer Approval
		Date:

Vehicle Weight Proforma Non-Standard FCV VESEP Applications

Brigade / Group Name:	
Proposed Vehicle Make:	
Proposed Vehicle Model:	
Vehicle Type:	Single Cab / Dual Cab / Wagon
Vehicle GVM according to Manufacturers specification:	
Number of Seats in Vehicle:	
Transmission:	Manual / Automatic
Accessories: Note: Bull bars, snorkels, driving light mounting, etc. mu:	st be genuine accessories.

Accessories	Yes / No	Approximate Weight
Steel Bull Bar		80 kg
Alloy Bull Bar		55 kg
Draw System		85 kg
Fridge		25 kg
CFA Recovery Kit		20 kg
Slabs of water		15 kg per slab
Other Equipment		kg
Total Weight of Accessories		kg

Weight Calculations:

Line	Details	Weights
1	GVM of Vehicle	kg
	(Refer to Weight Loadings for Common FCV document)	
2	Tare Weight of vehicle according to manufacturer's specification	kg
	(Refer to Weight Loadings for Common FCV document)	
3	Total Weight of accessories (As pertable above)	kg
4	Add weight of Accessories to Tare Weight = TOTAL VEHICLE WEIGHT	kg
	(Line 2 weight plus line 3 weight)	
5	Subtract the TOTAL VEHICLE WEIGHT from GVM OF VEHICLE = weight	Kg
	available for passengers.	
	(Line 4 weight minus line weight 1)	
6	Divide weight available for passengers by 100 kgs to determine	Passenger Number
	number of passengers including driver the vehicle can legally carry	
	(Divide Line 5 weight by 100 = passenger number)	

Note: A GVM upgrade will <u>not</u> be considered for a FCV vehicle.

Please forward completed form with VESEP Application for weight assessment