Schedule 1 – Asbestos - Incident Controller – Initial Action Checklist

Initial Action - Incident Controller

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Step	Action	Image
1	Once suspected ACM is identified at the scene, immediately inform all personal present. Restrict entry to the area and establish HOT & COLD zones. All non-essential CFA and other agency members, including residents, should remain outside the Hot Zone.	
2	Consider appointing a Safety Advisor to assist with risk management issues relating to the potential exposure to ACM. Consider using FIRECOM to contact DDO/SDO if further assistance is required.	
3	Assess the number of operational members that are required to enter the Hot Zone. Consider the use of hazard tape to identify the Hot Zone and notify other agencies or persons.	

Initial Action - Incident Controller

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Step	Action	Image
4	Choose the minimum required PPE&C dependant upon the role being carried out and whilst entering the hot zone. Structural: • Structural helmet • Flash hood • P2 facemask • Structural coat • Structural overtrousers • Structural braces • Structural boots • Structural gloves Bushfire: • Wildfire helmet • Goggles • P2 facemask • Wildfire coat • Wildfire overtrousers • Wildfire braces • Wildfire boots • Wildfire gloves	
5	Keep ACM damp where possible. High pressure jet streams should be avoided where practicable to minimise break up of ACM.	
6	Where possible move all CFA members & vehicles in warm & cold zones upwind and they are to remain upwind.	
7	Close all vehicle doors and lockers and windows need to be wound up. Turn off vehicle air conditioners and ventilation.	

Initial Action - Incident Controller

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Step	Action	Image
8	Contain water run-off as far as practicable to prevent the spread of contamination.	
9	Ensure potentially contaminated personnel, PPC or equipment do not leave the hot & warm zone until fully decontaminated.	
10	Commence setup for on-site decontamination.	
11	Utilise Asbestos Kit or where not available, contact DDO/SDO via FIRECOM. Contents: • Asbestos kit bag, grey with CFA logo • 60 litre biological hazard bags • 200 micron clear decontamination bags • Contamination warning tags • Asbestos warning tape • Suspected asbestos contamination stickers • Zip Ties or strong adhesive tape.	

Schedule 3 SOP 10.03 – Asbestos Decontamination Checklist

Asbestos Decontamination Checklist

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Step	Action	Image
1	Don P2 Respirator (certified to AS/NZS 1716) & nitrile gloves during the decontamination process as a minimum, if you are a fire fighter, CFA member or other agency member assisting with decontamination.	
2	Wet down PPC using a low pressure water spray and/or wet wiping.	
3	Remove all PPC that is suspected of being contaminated with ACM and place in 1x 200 micron thickness bag.	

Asbestos Decontamination Checklist

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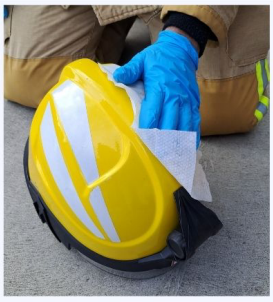
Step	Action	Image
4	Ensure PPC is double bagged by placing it in another 200 micron thickness plastic bag.	
5	Separately bag individual's gear. Twist the bag at neck, with the neck folded over and secured in the folded position with strong adhesive tape or zip ties.	
6	All bags should be decontaminated with water and/ or wet wipes then tagged with the yellow "Suspected Asbestos Contamination" label as supplied in asbestos kit.	
7	Wash helmets and boots on scene with a low-pressure water spray and/ or wet wiped, and recommissioned once the neck flap has been replaced.	

Asbestos Decontamination Checklist

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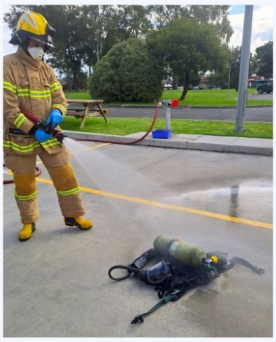
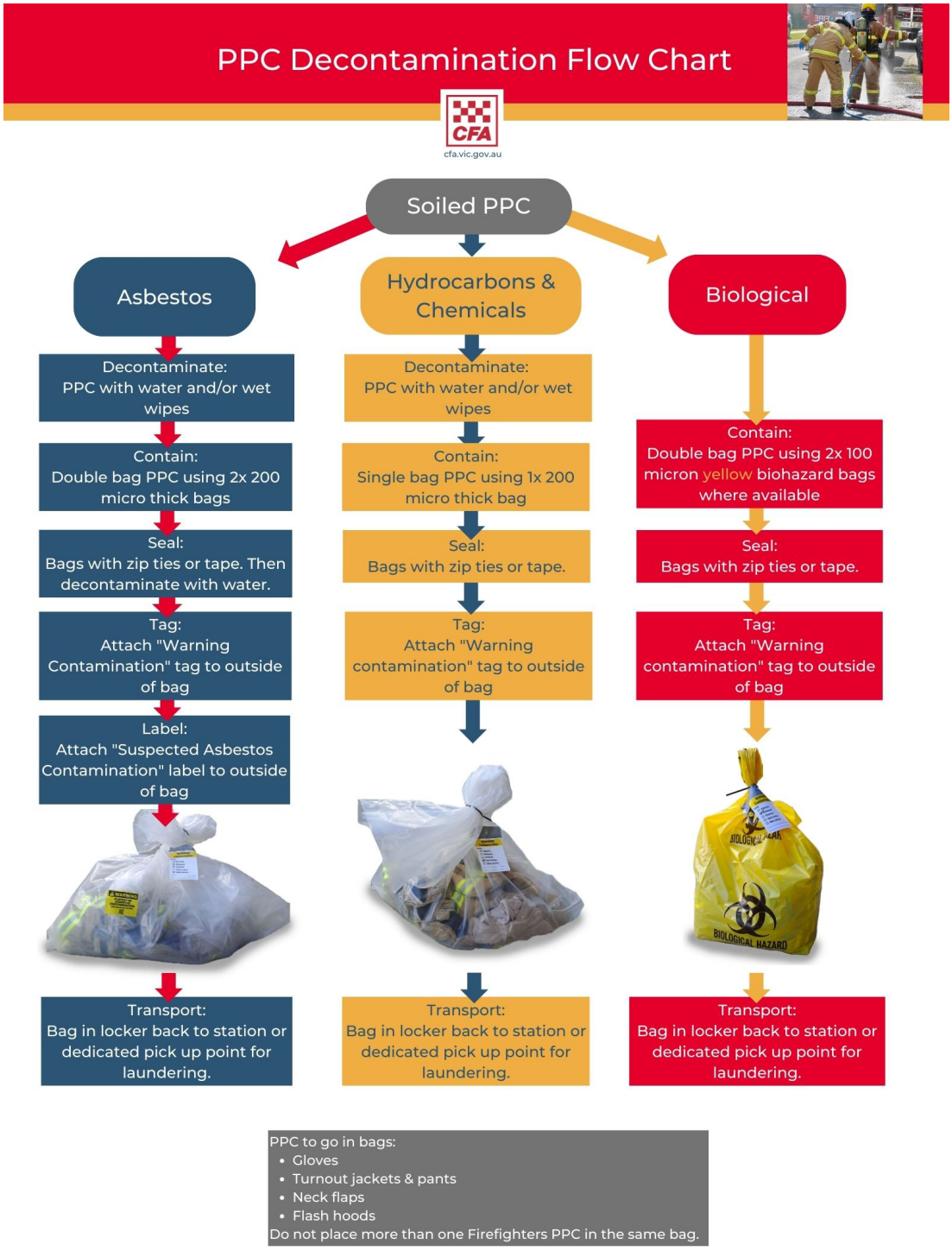
Step	Action	Image
8	Decontaminate all breathing apparatus using copious amounts of water. Ensure BA remains pressurised. If debris remains seek advice from DDO/SDO via FIRECOM.	
9	Skin or hair that was not covered by PPE should be decontaminated by using decontamination shower, hose lines, other water supplies and/or wet wipes.	
10	Decontamination personnel are to remove P2 Respirator and nitrile gloves only after the decontamination process is complete.	
11	Submit and record personal injury/ incident report/s on CFAsafe following an incident where asbestos is suspected to have been present.	

Schedule 4 SOP 10.03 – PPC Decontamination Flow Chart



PPC to go in bags:

- Gloves
- Turnout jackets & pants
- Neck flaps
- Flash hoods

Do not place more than one Firefighters PPC in the same bag.

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