

Volunteer Fire Brigades Victoria VESEP Application Help Pack 2022/23



Attachment 3

CFA Application Forms

Forms are also available to download from the CFA website https://www.members.cfa.vic.gov.au/programs/vesep

1.	Part A: Vehicles and Operational Equipment Application Form	p 2
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4.	Vehicle Weight Proforma for VESEP Applications	p 9

2022/23 Volunteer Emergency Services Equipment Program Part A: Vehicles and Operational Equipment Application

				District:					
Brigade/Group	Name				Brig	gade/G	roup No:		
Region: DPC Priority Ranking:									
Contact for Pro	ject:								
Name:									
Phone:				Mobile:					
Email:									
Postal:									
							Pos	tcode:	
1									
Privacy Collect	ion Statem	ent							
information provi Emergency Man this information I HQ's by the VES	ided will be u agement Vici however if yo SEP Project C	sed to a toria Se u choos coordina	ssist us in commun nior Grants Officer a e not to this will hind tor, who can be cor	olunteer Emergency icating with you for to and if successful to so der the ability for you nacted by phone on	he purp upplier to obt	pose of t rs. You a tain a gra	his grant and are not requir ant. This info	l will also be ed by law to rmation will	e provided to o provide us with be held at CFA
Proposed Vehic	•	ationa	Type/Dese	cription	E		ted Cost	Additio	n Replace
Vehicle					\$	6			
Operational E	quipment				\$	5			
	a Vahiclas:	- If an	alving for a raplac		aata u	ohicles	heing renk	eced	
Current Bridge				amant Vanicia ind		e vehicles being replaced Age Details			
Model/Size	Registra		Owned (CFA			Age			Replacing
						_			Replacing
						_			Replacing
						_			Replacing
Model/Size Brigade Informa	Registra	itional	Owned (CFA	/Brigade) Yea	n be p	Age	Det	ails	
Brigade Informa How will the	Registra ation: -Add Brigade co	ation	Owned (CFA	On or comments caperate vehicles	ar A	provided or equip	Det	ails	
Brigade Informa How will the	ation: -Add Brigade co	itional onsiste	Owned (CFA) brigade information ently crew and of addition provide	On or comments caperate vehicles	en be pand/o	provided or equip	d on a sepa oment?	rate docum	ment
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VESEP Selection Criteria & Endorsement

This section is to be completed by the District

1.	Needs Assessment	□Yes	□No
	Is the vehicle / equipment operationally justified?Is the vehicle / equipment suitable for the risks?	☐ Yes	□No
	Is the vehicle / equipment suitable for the risks?Is the primary appliance used on strike teams?	Yes	□No
	- is the primary appliance used on strike teams?	Tes	L INO
2.	Risk Assessment	_	_
	Is the risk environment changing	Yes	ЫNo
	■ What is the risk environment		
	What are the consequences of a significant event		
	■ What is the likelihood of a significant event	■Med	Low
3.	Ability to House, Crew and Operate		
	Can the Brigade consistently house, crew and operate vehicles and/or equipment?	□Yes	□No
	■ Where will the vehicle be housed: ————————————————————————————————————	☐ Not a	pplicable
	Does the Brigade have the appropriately trained personnel?	☐Yes	□No
4.	Benefit to the Community / Catchment		
	Will the vehicle / equipment be used in the broader community?	□Yes	□No
	Will the asset bring a benefit to the community?	□Yes	□No
	Is the likelihood that the asset may be provided in the area by CFA / Vic SES?	Yes	□No
5.	Capacity to Fund		
	Can the Brigade fund the appropriate vehicle / equipment?	□Yes	□No
	■ Can the Brigade fund future maintenance & replacement of the vehicle/equipment?	☐Yes	□No
6.	Core Responsibility Factors		
	Does the proposed asset use fall within the Brigade core responsibilities?	□Yes	□No
7.	Enhance Operational Readiness		
	 Will the asset assist in the Brigade/Unit's operational readiness/service delivery? 	□Yes	□No
8.	District Comments: - (Patienale comments are included with recommendations forward	arded to El	MV and
0.	District Comments: - (Rationale comments are included with recommendations forwards be used in other correspondence)	arueu lo Ei	viv anu
			
_			
Re	commendation and Endorsement		
DP	C Endorsement		
Me	eting Date: / /□Endorsed □Not Endorsed		
Ass	sistant Chief Fire Officer Endorsement		į
Nar	ne: Signature Da	te: /	/
Dep	outy Chief Officer Endorsement		
Nar	ne: Signature Da	te: /_	/

2022/23 Volunteer Emergency Services Equipment Program Part B: Volunteer Amenities and Minor Works Application



Date: / /		District:	
Brigade/Group Name		Brigade/Group	No:
Region:		DPC Priority R	anking:
Privacy Collection St	atement		
provided will be used to as Management Victoria Sen however if you choose not	sist us in communicating with you to ior Grants Officer and if successful to this will hinder the ability for you		also be provided to Emergency law to provide us with this information vill be held at CFA HQ's by the VESEP
Contact for Project:			
Name:			
Phone:		Mobile:	
Email:		•	
Postal:			
			Postcode:
Proposed Volunteer	Amenities or Minor Works:	:	
Item		pe/Description	Estimated Cost (Ex. GST)
Volunteer Amenities <\$5k	Summary:		\$
Minor Work < \$120k			\$
	(Attach detailed information	eg Quotations)	
Brigade Information: Brigade Membership		ion or comments can be prov	rided on a separate document
Is the future Populat	tion / Risk Environment trend	ding up or down:	
Is the facility used re	egularly by the broader Com	munity	
Brigade Finances:			
	s: Attach supporting evidence. E	Eg: (CFA Audit Report, Bank	\$
CFA Extended Credit: (Only applicable if Brigade intend to apply)			\$
L			1
Project Coate: avel	Idina CCT		
Project Costs: - exclu		VESEP Contribution	\$

VESEP Selection Criteria & Endorsement

This section is to be completed by the District

ΑN	ENITIES <\$5k		
•	A quote is to be submitted with application inclusive of associated works required (eg: installation, modifications to switch board)	Yes	No
	Has the application been discussed and endorsed by the Assistant Chief Fire Officer	Yes	No
	Does the project require certification from a qualified trades person on completion	Yes	No
•	Is there sufficient power allocation to the site to accommodate future demand	Yes	No
/III	NOR WORKS <\$120k		
•	Has the proposed project been pre-registered with VESEP Minor Works Project Manager via email VESEPProject@cfa.vic.gov.au	Yes	No
	Has the project been fully scoped and documented with detailed plans available	Yes	No
	Has a minimum of 2 competitive quotes been obtained	Yes	No
•	Does the project require a Building Permit or Town Planning (if unknown Project Manager will advise)	Yes	No
•	Has the application been discussed and endorsed by the Assistant Chief Fire Officer	Yes	No
•	Is the Brigade aware that a commercial builder is required for all extensions / modifications	Yes	No
•	Is the Brigade proposing to provide work in kind, if so, provide details with application Note : In kind works may reduce the total cost of a project however a 1/3 rd monetary contribution is required	Yes	No
۱P	O Comments:		
Sigr	ned: Date:	/ /	
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Sigr	ned: Date:	<u> </u>] No
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Sign B • C	Date: enefit to the Community / Catchment Will the asset be of benefit to the broader community? apacity to Fund Can the Brigade fund future maintenance & replacement of the asset	es 🖵	
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C C E E D m	enefit to the Community / Catchment Will the asset be of benefit to the broader community? apacity to Fund Can the Brigade fund future maintenance & replacement of the asset ore Responsibility Factors Does the proposed asset use fall within the Brigade core responsibilities? Inhance Operational Readiness Will the asset assist in the Brigade/Unit's operational readiness/service delivery? Instrict Comments:- (Rationale comments are included with recommendations forwarded to large be used in other correspondence) Immendation and Endorsement Indorsement Indorsemen	es = = = = = = = = = = = = = = = = = = =	No No No and

Volunteer Emergency Services Equipment Program 2022/23

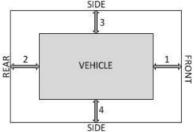


Addition to the Fire Fighting Appliance Fleet Operational Justification

rigade/Group Name	:		
strict:			
rigade Contact:			
Brigade Summary			
Membership	Number	Incident	Number
Operational		Primary	
Non-Operational		Support	
Population			
Model/Size	Owner (CFA or Brigade)	Year	Age
Details of where the a	appliance will be house	d:	

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Appliance Clearances at Housed Location



Appliance Measurements	Width (Excluding Mirrors)	Length	Height
FCV	2.18m	5.65m	1.95m
ULT	1.83m	5.71m	2.13m
Light Tanker	2.14m	6.62m	2.7m
Medium Tanker	2.49m	7.34m	3.025m

~ 3				i
VEHICLE FRONT	FCV	2.18m	5.65m	1.95m
	ULT	1.83m	5.71m	2.13m
J4 SIDE	Light Tanker	2.14m	6.62m	2.7m
	Medium Tanker	2.49m	7.34m	3.025m
(1) Front Length Measurement:				
(2) Rear Length Measurement:				
(3) Side Width Measurement:				
(4) Side Width Measurement:				
Brigade Operational Profile				
Changes to Risk Environment				
DPC Comment				

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Operational Justification				
Approval				
Assistant Chief Fire	Deputy Chief Officer	Chief Officer Approval		
Officer	Endorsement			
Date:	Date:	Date:		

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Vehicle Weight Proforma Non-Standard FCV VESEP Applications

Brigade / Group Name:	
Proposed Vehicle Make:	
Proposed Vehicle Model:	
Vehicle Type:	Single Cab / Dual Cab / Wagon
Vehicle GVM according to Manufacturers specification:	
Number of Seats in Vehicle:	
Transmission:	Manual / Automatic
Accessories: Note: Bull bars, snorkels, driving light mounting, etc. must	t be genuine accessories.

Accessories	Yes / No	Approximate Weight
Steel Bull Bar		80 kg
Alloy Bull Bar		55 kg
Draw System		85 kg
Fridge		25 kg
CFA Recovery Kit		20 kg
Slabs of water		15 kg per slab
Other Equipment		kg
Total Weight of Accessories		kg

Weight Calculations:

Line	Details	Weights
1	GVM of Vehicle	kg
	(Refer to Weight Loadings for Common FCV document)	
2	Tare Weight of vehicle according to manufacturer's specification (Refer to Weight Loadings for Common FCV document)	kg
3	Total Weight of accessories (As per table above)	kg
4	Add weight of Accessories to Tare Weight = TOTAL VEHICLE WEIGHT	kg
	(Line 2 weight plus line 3 weight)	
5	Subtract the TOTAL VEHICLE WEIGHT from GVM OF VEHICLE = weight	Kg
	available for passengers.	
	(Line 4 weight minus line weight 1)	
6	Divide weight available for passengers by 100 kgs to determine	Passenger Number
	number of passengers including driver the vehicle can legally carry	
	(Divide Line 5 weight by 100 = passenger number)	

Note: A GVM upgrade will <u>not</u> be considered for a FCV vehicle.

Please forward completed form with VESEP Application for weight assessment