DATE: 1 August 2013

TO: Secretary

Fire Brigades, District Councils & Groups

(As Addressed)

FROM: Andrew Ford - VFBV Chief Executive Officer



By direction of VFBV Vice President Bruce Vine AFSM and consistent with endorsement by VFBV Board at meeting 26th July 2013, based on the approval of VFBV State Council Executive Committee at meeting 31st July 2013, I hereby advise that at the VFBV Annual General Meeting being held Sunday 15th September 2013 at the CFA Fiskville Training College commencing 1300 hours, the following ten Notices of Motion to amend the VFBV Constitution will be considered:

NUMBER	One (1)
INTENT	Simplify VFBV Rules by removing clauses that prescribe distinction between rural and urban brigades

NOTICE OF MOTION

Simplify the VFBV Rules to remove clauses that prescribe a distinction between rural and urban brigades.

NUMBER	Two (2)
INTENT	To add to VFBV's Statement of Purpose that VFBV must maintain a balanced focus across all brigades from all risk profiles

NOTICE OF MOTION

Add (9) to VFBV's Statement of Purpose as follows:

The purposes of the VFBV are:-

'9. To maintain and pursue a balanced focus on issues affecting CFA volunteers across all brigades from all risk profiles.'

NUMBER	Three (3)
INTENT	Simplify VFBV Board Composition
EXISTING CLAUSE	4.2 How Constituted
	The Association Board shall consist of ten members comprising:
	four representatives appointed from urban brigades;
	four representatives appointed from rural brigades; and
	the Vice President Urban and Vice President Rural elected in accordance
	with Clause 7.2.
	4.5 Duration of Association Board Members' Term of Office
	(i) Two representatives from rural brigades and two members from urban
	brigades will be appointed to the Association Board each year in accordance
	with Clause 4.4 (i) and 4.4(ii) respectively, for a two year term to fill vacancies as they arise.
	4.8 Casual Vacancies
	Casual vacancies on the Association Board will be resolved at the discretion of
	the Association Board and if required the State Council Executive Committee
	will appoint a replacement delegate from the same classification of brigade for the unexpired period of office.

That clause 4.2 of the VFBV Constitution be modified to read;

- **4.2** The Association Board shall consist of ten Board members comprising:
 - Eight (8) Board members appointed from CFA brigades and;
 - Two (2) ex officio Board members elected in accordance with Clause 4.4 (iii).

And; that clause 4.5 (i) be modified to read;

4.5 (i) Four representatives will be appointed to the Association Board each year in accordance with Clause 4.4 (i), for a two year term to fill vacancies as they arise.

And; that clause 4.8 be modified to read;

4.8 Casual vacancies on the Association Board will be resolved at the discretion of the Association Board and if required the State Council Executive Committee will appoint a replacement delegate for the unexpired period of office.

NUMBER	Four (4)
INTENT	To simplify VFBV structure and Rules in relation to the selection process of VFBV Board members
EXISTING CLAUSES	4.4 Selection of Association Board Members
	In each year:
	(i) Two Association Board Members will be appointed by a panel of rural members of the State Council Executive Committee following advertising and selection process involving affiliated Rural Brigades to replace the rural delegates whose term of office has expired.
	(ii) Two Association Board Members will be appointed by a panel of urban members of the State Council Executive Committee following advertising and selection process involving affiliated Urban Brigades to replace the urban delegates whose term of office has expired.
	(iii) Two Association Board Member positions will be held by the Vice President Urban and Vice President Rural respectively as elected by the State Council members in accordance with Clause 7.2.
	7.2 Election of Vice President Urban & Vice President Rural
	There shall be a Vice President Urban and a Vice President Rural elected by the State Council every year at the first meeting of State Council in the financial year, for a one year term. The Vice President Rural will be elected by and from the rural brigade representatives of State Council and the Vice President Urban will be elected by and from the urban brigade representatives of State Council.
	The Vice President Urban and Vice President Rural will become members of the Association Board during their one year term. The Vice President Urban or the Vice President Rural will chair meetings of the State Council Executive Committee as determined by the State Council Executive Committee members.

That clause 4.4 of the VFBV Constitution be modified to read;

4.4 Selection of Association Board Members

- (i) Eight Association Board Members will be appointed by a panel of members from the State Council Executive Committee following an advertising and selection process to replace the delegates whose term of office has expired.
- (ii) Two Association Board Member positions will be held ex officio as elected by the State Council members in accordance with Clause 4.4 (iii).

That Clause 7.2 of the VFBV Constitution be deleted and new clause 4.4 (iii) be inserted and read:

4.4 Selection of Association Board Members

(iii) Each year at the first meeting of State Council in the financial year, the State Council will elect two State Councillors to be ex officio members of the Association Board. The two elected State Council ex officio Association Board members, will also become ex officio members of State Council Executive, and will chair meetings of the State Council Executive as determined by the State Council Executive members.

NUMBER	Five (5)
INTENT	Maintain State Council Executive membership process similar to current arrangements, but reflecting removal of rural and urban brigade distinctions
NOTE	VFBV Board resolved to defer consideration of options pending the implementation of the new CFA Region structure
EXISTING CLAUSE	7.1 Membership of State Council Executive Committee There shall be 9 members selected from and elected by State Council delegates representing urban brigades and 9 members selected from and elected by State Council delegates representing rural brigades.

NOTICE OF MOTION

That clause 7.1 of the VFBV Constitution be modified to read;

7.1 Membership of State Council Executive Committee

There shall be 9 members selected from and elected by State Council delegates representing brigades with a predominantly structure risk profile and 9 members selected from and elected by State Council delegates representing brigades with a predominantly bushfire risk profile.

NUMBER	Six (6)
INTENT	Remove specific prescription to form State Council Executive Urban Subcommittee & Rural Subcommittee and rely on ability of Rules existing, clause 5, to form specific purpose committees if required
EXISTING CLAUSE	7.4 State Council Executive Committee Subcommittees
	The State Council Executive Committee may form separate urban and rural sub committees to enable specific detailed consideration of issues not common to both urban and rural brigades. The Vice President Urban will chair meetings of

the State Council Executive Urban Sub-committee and the Vice President Rural will chair meetings of the State Council Executive Rural Sub-committee. The State Council Executive Urban Sub-committee shall comprise the nine urban State Council Executive Committee representatives and the State Council Executive Rural Sub-committee shall comprise the nine rural State Council Executive Committee representatives.

7.5 Powers & Duties of State Council Executive Committee

- (ii) Assist State Council and the Association to maintain an adequate focus on the culture, history, differences and other matters relating to Urban and Rural Brigades;
- (iii) Provide an opportunity for the urban members of the State Council Executive Committee and the rural members of the State Council Executive Committee to meet separately to discuss matters of particular importance to that group.

NOTICE OF MOTION

That both clause 7.4 and 7.5 (iii) be removed and;

That clause 7.5 (ii) be modified to read;

(ii) Assist State Council and the Association to maintain an adequate focus on the culture, history, differences and other matters relating to Brigades across all risk profiles.

NUMBER	Seven (7)
INTENT	Remove current confusion created by President, Vice President, Vice President Urban & Vice President Rural titles
EXISTING CLAUSE	7.2 Election of Vice President Urban & Vice President Rural
	There shall be a Vice President Urban and a Vice President Rural elected by the State Council every year at the first meeting of State Council in the financial year, for a one year term. The Vice President Rural will be elected by and from the rural brigade representatives of State Council and the Vice President Urban will be elected by and from the urban brigade representatives of State Council. The Vice President Urban and Vice President Rural will become members of the Association Board during their one year term. The Vice President Urban or the Vice President Rural will chair meetings of the State Council Executive Committee

NOTICE OF MOTION

That clause 7.2 be removed. (Note: Number (4) if approved, has modified clause 7.2 to become 4.4 (iii)

NUMBER	Eight (8)
INTENT	To no longer prescribe distinction between different brigade risk classifications in the election of State Council Representatives
EXISTING CLAUSE	8.5 Election of State Council Representatives
	(ii) The District Council is to determine how the two elected delegates will effectively represent the respective views of those brigades serving predominantly rural communities and those brigades serving predominantly urban communities.
	(iii) To enable State Council or State Council Executive to consider specific matters, each District Council is to nominate one of their elected State Council delegates to be the delegate to vote or represent the District Council where required on matters specifically impacting on brigades serving predominantly Urban communities herein referred to as the Urban State Council Delegate, and one of their elected State Council delegates to be the delegate to vote or represent the District Council where required on matters specifically impacting on brigades serving predominantly Rural communities herein referred to as the Rural State Council Delegate.

That clause 8.5 be modified to read;

8.5 Election of State Council Representatives

- (ii) The District Council is to determine how the two elected delegates will effectively represent the respective views of brigades across all risk profiles.
- (iii) To enable State Council or State Council Executive to consider specific matters, each District Council is to nominate one of their elected State Council delegates to be the delegate to vote or represent the District Council where required on matters specifically impacting on brigades serving predominantly structural risk profiles and one of their elected State Council delegates to be the delegate to vote or represent the District Council where required on matters specifically impacting on brigades serving predominantly bushfire risk profiles.

NUMBER	Nine (9)
PURPOSE	By the removal of all references that prescribe Urban and Rural definitions, there is no longer any need for the transitionary clause.
EXISTING CLAUSE	2.1 Transitionary Definition With regard to the definition of Rural Brigade, Urban Brigades and Fire Brigades, during CFA's transition to new Risk Based Brigade Classifications which

commence from January 2013; for the purposes of these Rules, a Brigade's
classification as recorded by CFA immediately prior to any removal of the Rural
or Urban classification from their record, will be the determinant of whether a
Brigade is considered by these Rules as being either a Rural or Urban Brigade.

That clause 2.1 be removed.

NUMBER	Ten (10)
PURPOSE	Update definitions, numbering clause sequence and clause cross referencing to accommodate changes approved at 15 th September 2013 AGM

NOTICE OF MOTION

That the VFBV Constitution be amended as follows:

- Delete definition 'Rural Brigade'
- Delete definition 'Urban Brigade'
- Amend Contents page
- Update clause sequencing and cross referencing where clauses have been deleted or added.

Any queries in regard to the above proposals can be directed to Jenni Laing (9886 1141 or j.laing@vfbv.com.au)

ANDREW FORD

Chief Executive Officer

DATE: 1 August 2013

TO: Secretary

Fire Brigades, District Councils & Groups

(As Addressed)

FROM: Andrew Ford - VFBV Chief Executive Officer



By direction of VFBV State Council, I hereby advise that at the VFBV Annual General Meeting being held Sunday 15th September 2013 at the CFA Fiskville Training College commencing 1300 hours, the following Notice of Motion to amend the VFBV Constitution will be considered:

NOTICE OF MOTION	
TITLE	VFBV President & Vice President
DESCRIPTION	In order to provide distinction between the VFBV President & Vice President and those of District Councils (District Council Presidents & Vice Presidents) State Council at its meeting 23 rd June 2013 resolved to put a notice of motion, to change the title of VFBV President to State President & VFBV Vice President to State Vice President

NOTICE OF MOTION

That all references to 'VFBV President' and 'VFBV Vice President' in the Constitution be amended to 'State President' and 'State Vice President' respectively, in Clauses 4.6, 4.11, 4.12, 4.15, 4.17, 4.18, 4.19, 5.2, 6.2, 6.7, 8.7, 13.2, 21.0.

Any queries in regard to the above proposals can be directed to Jenni Laing (9886 1141 or j.laing@vfbv.com.au)

ANDREW FORD
Chief Executive Officer